

Week of the Contest;

Mark and assign Cook Team spaces.

Preparing and Copying Score Sheets Judges, clipboards, pencils, extras

Prepare Packets for Cook Teams, Mailing Labels, Swag,

Copy of Event Rules

Copy of NCPC Core Rules

Copy of the Scoresheet

Any specific Rules

Map of Event and Cook Team Spot Numbers

Day of the Contest:

Set up a Check In spot, Check in and place cook teams. Hand out Goodie Bags and Information Packets.

Deal with issues...

Conduct Cook's Meeting

Run Showmanship Contest, if doing one.

Hand out Pigs.

Set time to begin Judging, announce any Rules, logistics updates, etc.

Judging, pick up and tabulate score sheets, (have separate people doing these tasks)

Have pork picked up and delivered to distribution site.

Announce Winners, hand out ranking sheets and judges score sheets.

Be sure to send total results and ranking to the NCPC office.

Clean Up.

BBQ Contests

What to do with the Pork, plates, bulk, selling, profits, etc. Fund Raiser?

Who will be in charge of the pork.. what time do you want it ready?

How many pigs will you be able to sell? Will determine the #Cook Teams

Date of Contest, will it be sanctioned or not? Contact NC Pork Council

Secure Whole Hogs. Make sure provider knows how you want them. (125 - 135 pounds, no heads no feet, whole, split down center)

How will you pick up cooked pigs for chopping, will Cooks chop or serving team?

Where will the teams cook? Do you need permission or permits for the area? Fire Marshall? Health Department?

Secure water and power source for Cook Team Area.

Check night time light situation.

Set Cook's Meeting, time and location, who will lead the Cook's Team Meeting

Advertise and set deadlines for registration. Mailing or on line registration?

Will you print or order anything for a goody bag, ask early.

Obtain certified judges, decide if they will need lodging, obtain lodging.

Send confirmation and information letters to Cook Teams.

Send information to Judges.

Secure trash cans and bathrooms

Volunteers needed, Tabulator, Tabulator Assistants, Scoresheet Runner, Judges Host/Hostess, Registration Table workers, pork movers (precooked and cooked).

Securing gators, golf carts for use at the Festival